



NORTHERN MICHIGAN CHRISTIAN SCHOOL
● CHALLENGING MINDS ● NURTURING HEARTS ● DEVELOPING GIFTS

SAFETY UPDATE



SAFETY (NMCS.US/SAFETY)

As we start a new school year, we wanted to remind Comet Nation of our commitment to the safety and wellbeing of all students, staff, faculty and families of our school. As a preK-12 educational facility, we have a lot of moving parts to our day. The utmost important and number one priority is for the safety of **everyone** in our building. To make sure everyone is aware of the safety protocols we wanted to provide these helpful reminders. **Safety INFO:** <https://www.nmcs.us/safety>

DROP OFF

Doors open at 7:30am with a drop off time of 7:45am. Please do not drop your student(s) off thinking they will be able to enter the building before this. Staff arrival is very close to student arrival which means students cannot be left unattended in the building and staff need time to get set for the day.

We welcome and appreciate all of our NMCS families! Each year we are fortunate to welcome new members to Comet Nation. With many new faces, it is important that teachers, staff and students see and interact with each other. As families are dropping students off, many come in to assist their student(s) with getting set for the day, especially in our elementary. We greatly welcome this as a way for everyone to get to get acclimated and feel welcomed. We ask that once school starts for the day, you check in at the office and receive a visitor badge so we know you are cleared to be in the building. If you desire to be a volunteer or come for a visit in your student(s) class, please be sure to reach out to your student(s) teacher to help arrange this with the office.

PICK UP

In order to ensure that students go where they are intended to go and are with who they are meant to be with, it is vital that all intended 'release to' information is updated and accurate with the office. If your student(s) need to leave for an appointment, they are being picked up due to an illness or any other reason (foreseen or unforeseen), communication with the teacher and office are important. All visitors must report to the office for visitor sign in. We ask that all visitors not attempt to retrieve their student(s) directly from class which causes great disruption to instruction and learning. Students who are being picked up during school hours will be called down to the office to meet you for departure. Depending on the reason and length of stay, visitors will receive a visitor badge indicating they have checked in at the office and are cleared to be in the building. If you are picking your student(s) up when school is dismissed for the day, please make sure to be patient and courteous in the drive thru pickup line or in the front office lobby as we have staff assigned to dismiss student(s) to authorized 'released to' designated family members.

SAFETY HAZARDS

In case of any emergency including weather or threat related, students need to use their lockers for their belongings. Backpacks left in classroom aisle ways or next to desks create unnecessary safety hazards. All students must use their designated locker for keeping their items. Ample time is given to students for retrieving necessary items between each class. Students must also remain in designated areas in the morning, during lunch and after school. Unnecessarily, entering the weight room, locker rooms or other non-designated areas of the school unsupervised is a safety hazard and student(s) should not be breaching barriers put in place for their protection. We want all students, staff, faculty and families to feel safe and welcomed. These measures are to ensure that and carry a large liability on the school for violations. We know all our families want safety to be top priority as well and thank you for your efforts in supporting these safety measures.