

## DISASTER PROCEDURE LOG

All CSI accredited schools are required to file disaster procedure logs for fire drills and all other such procedures required by local, provincial, state, or federal law. Drills should show variety in time of day they are conducted, the way the alarm is activated (station pulls in several location), and any special condition simulated (e.g. blocked exit).

SCHOOL: Northern Mich Christian LOCATION: 128 S. Martin St., McBain, MI 49657  
 DISASTER PROCEDURE LOG FOR: \_\_\_\_\_ SCHOOL YEAR: 2020-2021

TYPE OF DRILL	DATE & TIME OF DRILL	TIME TO ACCOMPLISH DRILL	NUMBER OF STUDENTS INVOLVED	SPECIAL CONDITIONS (blocked exit, different stations activated, etc.)
Fire	Thurs, 9/17/20 8:40	5 min	223	Outside - return to class bell didn't ring. Use intercom.
TORNADO	Tues. 10/13/20 10:30 am	4 min		Bells in MS didn't sound alarm.
Lock Out	Thurs. 10/24/20 12:15 pm	10 min.	180 <del>200</del>	2nd grade quarantined
Fire	Fri 11/13/20 9:35	5 min.	<del>211</del> 178	2 classes quarantined
Fire	Monday 11/23/20 1:45 pm	4 minutes	153	No H.S. Students
Lock Out	Thurs 12/10/20 8:10 am	1 hour	150	No H.S. Students
Lock Out	Wed 1-13-2021 1:10 pm	20 min		W Young 5s
Fire	Fri. 1-22-2021 11:58 pm	6 min.	165	4+5th Quarantined 10. Soph. G.
Fire	Wed. 4/28/21 2:39 pm	4 min	179	Y5 - Quarantined
Lockdown	Thurs 5/6/21 2:15	11 minutes	205	CTC gone + Wed Y5s
Tornado	March 3, Wed. 2:30 pm	8 minutes	200	
Fire	Wed, May 19 1:30 pm	6 minutes	207	CTC gone + Pres. *Tu/Th Y5s.



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SCHOOL: Northern Mich Christian LOCATION: 128 S. Martin St, McBain, MI 49657  
 DISASTER PROCEDURE LOG FOR: N.M.C.S SCHOOL YEAR: 2021-2022

TYPE OF DRILL	DATE & TIME OF DRILL	TIME TO ACCOMPLISH DRILL	NUMBER OF STUDENTS INVOLVED	SPECIAL CONDITIONS (blocked exit, different stations activated, etc.)
Fire	9/15/21 <sup>Wed</sup> 8:30	6 min	230	
Tornado	10/4/2021 <sup>Mon</sup> 11:20	4 minutes	245	
Lock Down	10/29/2021 <sup>FRI</sup> 12:15 pm	10 min.	236	Lunch hour for Elementary & Pre K
Fire	11/9/2021 <sup>Tue</sup> 9:30a	4 minutes	223	
Fire	11/22/2021 <sup>Mon</sup> 1:45 pm	5 min.	216	
Lock Down Drill	Didn't happen Sunday on 12/6/21 8:10			
Fire Drill	1/21/2022 <sup>FRI</sup> 1:58		221	
Tornado Drill	3/3/22 <sup>Thurs</sup> 2:04	4 minutes		
Fire Drill	5/23/2022 <sup>Monday</sup> (8:59am)	5 min	240	impromptu drill

*[Handwritten Signature]*

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SCHOOL: Northern Mich Christian LOCATION: 128 S. Martin St, McBain, Mi 49657  
 DISASTER PROCEDURE LOG FOR: NMES SCHOOL YEAR: 2022-2023

TYPE OF DRILL	DATE & TIME OF DRILL	TIME TO ACCOMPLISH DRILL	NUMBER OF STUDENTS INVOLVED	SPECIAL CONDITIONS (blocked exit, different stations activated, etc.)
Scheduled Tornado	Monday 10/3/22 10:30	4 minutes	241	
Scheduled Lockdown	Wednesday 10/19/22 2pm	12 minutes	220	
Make Up Fire	Friday 9:45 11/4/2022	3min. 40sec.	239	
Scheduled Fire	Tuesday 11/8/22 @ 9:30	3min.	231	
Scheduled Fire	Monday 11/21/22 @ 2pm	3 min 76 sec	218	
Scheduled Lockdown	Monday 12/5/22 @ 5:10	4 min 36 sec	236	
unscheduled Lockdown	Tuesday 12/6/22 @ 8:25	2 min. 49 sec	236	
Scheduled Fire	Friday @ 1:58 1/27/23	3 min.	215	
Tornado	Tuesday 3-7-23 @ 2:30	≈ 3.5 min	229	
Fire	Tuesday 4-4-23 @ 8:45	3 min 49 sec	209	
Make up Lockdown	Thursday 5-11-23 @ 1:00	3 min 51 s.	209	
Fire	Tuesday 5-9-23 @ 1:30	3 min 10 sec	209	

*S. Smith*

## School Drill Documentation Form

Type of Drill	Number/Schedule
Fire	Five drills – Three must be completed by December 1
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> <li>One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Northern MI Christian School  
 Principal: Superintendent - Scott Currell  
 Date of drill: 9/19/23 Number of students: 230 Number of staff: 37  
 Time initiated: 10:30 (a.m./p.m.) Time concluded: 10:32 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number 1 2 3 4 5 for the 2023/2024 school year  
(circle number next to applicable drill)  
 Tornado drill number 1 2 for the 2023/2024 school year  
 Safety/Security drill number 1 2 3 for the 2023/2024 school year

Name of person conducting drill: Scott Currell  
 Title of person conducting drill: Superintendent  
 Signature or person conducting drill: [Signature] Date: 9/19/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

*Must post on the school's website within 30 days after completing the drill.  
 The form must be maintained on the school website for at least three years.*

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Northern MI Christian School  
 Principal: Superintendent - Scott Currell  
 Date of drill: 9/19/23 Number of students: 230 Number of staff: 37  
 Time initiated: 10:30 (a.m./p.m.) Time concluded: 10:32 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number 1 2 3 4 5 for the 2023/2024 school year  
 (circle number next to applicable drill)  
 Tornado drill number 1 2 for the 2023/2024 school year  
 Safety/Security drill number 1 2 3 for the 2023/2024 school year

Name of person conducting drill: Scott Currell  
 Title of person conducting drill: Superintendent  
 Signature or person conducting drill: [Signature] Date: 9/19/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.	

School: Northern MI Christian School

Principal: Katelyn Richard

Date of drill: 11/14/23 Number of students: 229 Number of staff: 33

Time initiated: 1:45 (a.m./p.m.) Time concluded: 1:48 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Superintendent out of building

This report is for: \_\_\_\_\_ Fire drill number 1 (2) 3 4 5 for the 2023/2024 school year  
 (circle number next to applicable drill)

Tornado drill number 1 2 for the 2023/2024 school year

Safety/Security drill number 1 2 3 for the 2023/2024 school year

Name of person conducting drill: Katelyn Richard

Title of person conducting drill: Principal

Signature or person conducting drill: Katelyn Richard Date: 11.14.2023

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

*Must post on the school's website within 30 days after completing the drill.  
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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Northern MI Christian School

Principal: Superintendent: Scott Curell

Date of drill: 12/4/23 Number of students: \_\_\_\_\_ Number of staff: 360

Time initiated: ~~8:10~~ <sup>10:00</sup> AM (a.m./p.m.) Time concluded: 10:03:17 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Drill set for 8:10 AM but was delayed due to a medical emergency.

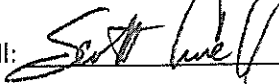
This report is for: \_\_\_\_\_ Fire drill number **1 2 3 4 5** for the 2023/2024 school year  
 (circle number next to applicable drill)

Tornado drill number **1 2** for the 2023/2024 school year

Safety/Security drill number **1 (2) 3** for the 2023/2024 school year

Name of person conducting drill: Scott Curell

Title of person conducting drill: Superintendent

Signature or person conducting drill:  Date: 12/4/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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School: Northern MI Christian School

Principal: Superintendent

Date of drill: 12/11/23 Number of students: 221 Number of staff: 32

Time initiated: 2 PM (a.m./p.m.) Time concluded: 2:02 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input type="checkbox"/> During class time	<input checked="" type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number 1 2 3 4 5 for the 2023/2024 school year  
 (circle number next to applicable drill)

Tornado drill number 1 2 for the 2023/2024 school year

Safety/Security drill number 1 2 3 for the 2023/2024 school year

Name of person conducting drill: Scott Currell

Title of person conducting drill: Superintendent

Signature or person conducting drill: Scott Currell Date: 12/11/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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